

Request for Reduced Crop Chargeback Acreage Fee
Submit Completed Form to ARS Director via Email (peters2@wisc.edu)

Instructions: Principal Investigator should complete this request sheet prior to April 1st for the year that they are requesting the reduced rate. After season reduced rate discussions will not be considered. Rationales for reduced fees must clearly share how the scientific team's planned work will not rely heavily on station resources to complete the research work, or how large acreage experiments allow efficiency. Reduced rate discussions should take place with the Station Superintendent and when consensus is reached between PI and Superintendent, this form should be submitted to ARS Director.

Station(s) where reduced fee is requested:

- Arlington** **Hancock** **Lancaster** **Marshfield**
 Peninsular **Spooner** **West Madison**

Crop Year for Request

Total Acreage requested

Rationale for reduced fee structure:

Principal Investigators suggestion of fair and equitable per acre rate:

Date Submitted: _____

Superintendent Review Date: _____

- Directors Decision** **Accept proposed reduced rate**
 Deny reduced rate (rationale shared with PI via email)

- All decisions for reduced rate will be shared with the CALS ARS Governance Committee
- If a PI disagrees with the Directors final decision regarding rate structure, they may appeal the decision to the CALS Associate Dean of Research.